

**PLAN OF ACTION  
FOR  
SEWER PROJECTS  
IN THE  
COMMUNITY OF KENT, IOWA**

The attached documents are directives from Iowa Department of Natural Resources to Community of Kent and Union County. Also attached is letter directed to the Union County Board of Supervisors. These directives are issues addressing the non compliance sewer systems in the Community of Kent .that are to be brought into compliance of recent Iowa Administrative Code 567, Chapter 69. The following plan is an outline of how to address concerns in the Community of Kent by the Union County Board of Health.

1. Notify property owners with the following by **February 1, 2008**:
  - a. Design plans from the soil analysis conducted in 2004
  - b. Cost estimates to install on-site wastewater systems
  - c. Financial assistance options available as low interest loans and grants
  - d. Permit application process
  - e. NPDES permit requirements for discharging systems
  - f. Recent contractor listing registered in Union County
  - g. Nuisance ordinances in Union County
  - h. All items listed above have been discussed and provided to property owners by personal visits or sent in mail by certified mail.
  
2. Research additional grant funding source through SICOG Grant Application in order to have more favorable response to this project.
  - a. Request the Board of Supervisors vote to participate for a pre-Application by February 1, 2008
  - b. Request SICOG to prepare application for additional grant funding for individual property owners to install on-site wastewater systems in the Community of Kent by March 1, 2008
  - c. Notify property owners in the community of Kent the results for additional grant funding by July 1, 2008
  
3. The board of Health will set deadlines to target individuals to bring on-site wastewater system as prescribed in their design plans
  - a. Complete 1/3 of total projects or at least 5 projects by:

**December 1, 2008**

b. Complete remaining of the total projects by:

- (1) **July 1, 2009** (5 Projects) = **Total of 10 projects**
- (2) **October 1, 2009** (5 Projects) = **Total of 15 Projects**
- (3) **December 1, 2009** (5 Projects) = **Total of 20 projects**

4. Residents in the Community of Kent will be informed and approve in selecting methods used for individuals to install on-site wastewater systems. The following methods are options to be used to order property owners to install their on-site wastewater system:

**a. Volunteer.**

Property owners may volunteer to complete on-site wastewater system by making application for permit and have a contractor to do the work.

**b. Sections of the Community of Kent by Streets from North to South**  
(ie: From 240<sup>th</sup> Street to 244<sup>th</sup> Street)

**c. Sections of the Community of Kent by Streets from South to North**  
(ie: From 244<sup>th</sup> Street to 2404<sup>th</sup> Street)

**d. Sections of the Community of Kent by Streets from East to West**  
(ie: From Beechwood Avenue to Acacia Avenue)

**e. Sections of the Community of Kent by Streets from West to East**  
(ie: From Acacia Avenue to Beechwood Avenue)

**f. Drawing.**

Names will be entered into a box and the Board of Health will draw names from the box and place on chart for time to have their on-site wastewater system installed.

5. **Grants:**

**Individuals who utilize the any grant funding will comply with the time for completion of their projects as prescribed by the grant rules and regulations. Any delay of a project installation will forfeit grant funding as outline in the grant rules and regulations.**

6. In case a property owners fails to meet the deadline set by the Board of Health, the property owner will have the following options:
- a. **Appeal to the Board of Health with condition for not meeting the deadline.**
    - (1) **Upon request from property owner, the Board of Health will provide an extension if the conditions warrant such action**
    - (2) **The Board of Health will grant period of time for meeting deadlines set subject to the conditions such financial or no response.**
    - (3) **If there is no response after an extension is granted, the Board of Health will refer the case to the Board of Supervisors and the County Attorney for appropriate legal action.**
  - b. **Property owner may choose to abandoned the property in question**
    - (1) **Remove the buildings and clean up their property.**
    - (2) **Sell the property with the condition that a sewer system is required pending time of sale or transfer. Please note there may be deadline to meet for completing the project by the new owner at the time of sale or transfer.**
    - (3) **Property owner will be liable for any nuisance complaints filed on their property.**
    - (4) **Under no circumstances, will the property be occupied under a rental agreement or under new ownership unless a sewer system is in place for any occupancy.**
  - c. **Other:**

**All projects will be monitored and request maintenance periodically during the life of the on-site wastewater system as outlined in the length of loans and grant periods of rules and regulations.**

7. The County Environmental Health Department will inform the Board of Health on the progress of the Community of Kent sewer Project at the regular scheduled Board meetings. If needed the Board of Health will inform the Board of Supervisors of Progress in the Community of Kent. The board of Health may be required to inform the Iowa Department of Natural Resources of the progress in the Community of Kent.
8. If needed the Board of Health may request assistance from the County Attorney through the Board of Supervisors to resolve individual property owner issues for the Community of Kent Sewer Project.

Reviewed By:

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Bob Brown, Chair (Date)

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Alice Reed, Vice Chair (Date)

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Larry Weis (Date)

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Vonnie Kinkade, Secretary (Date)

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Dr. Kogstad (Date)